

Course Overview:

This Introductory course in accounting for non-accountant will provides an understanding of the basic principles of accounting as used in general business. The areas covered will provide a basis for a proper understanding of accounting in the business environment as well as the public sector; coverage will include but not be limited to the accounting information system, comprehensive financial statements preparation and analysis.

Course Objective:

- Analyze business performance
- To be able to define accounting and explain its purpose.
- To be able to process a full range of financial transactions using double entry accounting.
- To understand and apply all major aspects of the accounting cycle including the preparation of year-end financial statements, understand and interpret actual financial statements of real-world businesses.
- To understand the principle of accrual accounting and how this is used in real life.
- Use skills developed in the class to compose and interpret real-world financial statements.
- Apply knowledge acquired to interpret financial statements in a job context

Course Outline:

- The Basics
- How To Interpret Accounts And Financial Statement Analysis
- Planning For Profit
- Budgeting In Today's Competitive Business

Who Should Attend:

Professionals who have accountability or exposure to budgets and other internal financial reports, entrepreneurs, administrators, and those considering jobs in accounting-related fields will gain an understanding of accounting practices and the technical language used by accountants

Training Language:

EN / AR

Training Methodology:

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation