

**Course Overview:**

Participants attending this program will develop and improve their understanding of the skills and management behaviors required by the supervisor manager.

**Course Objective:**

- Develop an understanding of different approaches to management, including leadership styles
- Learn how to performance manage teams and individuals
- Understand how to manage and develop teams
- Review time management and prioritization techniques
- Plan your own continuous professional development

**Course Outline:**

- Programme introduction and objectives
- The Role of the Supervisor
- Establishing the difference between management and leadership
- Understanding the performance management cycle
- Identifying your role within the team or group
- Identifying those issues which steal your time.

**Who Should Attend:**

This course is designed for supervisors and team leaders or those aspiring to these positions.

**Training Language:**

EN / AR

**Training Methodology:**

- Presentation & Slides
- Audio Visual Aids
- Interactive Discussion
- Participatory Exercise
- Action Learning
- Class Activities
- Case Studies
- Workshops
- Simulation

**Venue | Date | Fees**

Khobar | 21-01-2024 | 10,350 SAR  
Riyadh | 23-06-2024 | 10,350 SAR  
Khobar | 28-07-2024 | 10,350 SAR  
Riyadh | 28-07-2024 | 10,350 SAR  
Riyadh | 08-12-2024 | 10,350 SAR  
Khobar | 08-12-2024 | 10,350 SAR